Jamila Alexander Henry

10 Gonzales Terrace, Gonzales

Belmont Port-of-Spain Trinidad

phone number: 392-0794/627-5571

To whom it may concern

As a young woman I have always been a hard worker and as such I have always pursued companies that motivate and address the needs of its workers, that is why I am pursuing a position with your company. I am also the mother of one, so I work hard so that she can see hard work is what makes you successful. During my working time I have gained a lot of experience and would like to become a valued member of your staff, yes I know I still have a lot to learn but I know with your company the sky is the limit. Hopefully your company can see my potential and take me to be part of your companies staff.

Thank you for considering me,

Yours Sincerely

Jamila Alexander-Henry

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# JAMILA ALEXANDER-HENRY

# 10 GONZALES TERRACE, GONZALES

# BELMONT PORT-OF-SPAIN TRINIDAD

# Phone number: 3920794/627-5571

# PERSONAL INFORMATION

# Date of Birth May 11th 1982

# Marital Status Single

# EDUCATION

# CXC O’LEVELS

## Success Laventille Composite School Sep 1995 –Jun 2000

## Downer’s Educational Institute Sep 2002 –Jun 2004

## English, Mathematics, Principles of Accounts,

## Principles of Business, History, Chemistry,

## Agricultural Science.

# FURTHER EDUCATION

## John S Donaldson Technical Institute Sep 2004-Jun 2006

## Auto & Diesel Craftsman Certificate

## M.U.S.T. Jan 2007- Nov 2007

# EMPLOYMENT HISTORY

## Mechanic Trainee

## Public Transport Services Corporation Nov 2005-Jan 2006

## Shelf Supervisor

## D.R. Burgers

## Counter Staff/Cashier

## Pizza Hut

## Caregiver

## Living Water Community Sep 2008- Sep 2010

## Chinee’s Barbeque

## Preparation staff /cook March 2011-Sep 2013

## REFERENCES

## Antony Mongolas

## Engineer at Hilton Hotel & Conference Centre

## 782-1887

## Liza Warner

## Nurse at Living Waters Community HOSPICE

## 722-6093/465-7637

## Roslyn Trim

## Office staff at U.R.P Office Diego Martin

## 343-1476

Hobbies:

Writing poetry ,reading ,art and interacting with people.

Emergency Contact:

Alice Alexander-Henry (mother):310-8944

Carlyle Henry (father):722-6092